Submitting Chem Skillbuilder Scores

Procedures are described here for transferring your Chem Skillbuilder (CSB) scores to a network database. The network database is used by your instructor to assign credit for the CSB sections you have completed.

Procedures are provided for the Windows 98 and Windows 2000 operating systems. Submitting scores under Windows XP has not been tested. If you use the XP operating system, we recommend attempting to transfer following the Windows 2000 procedure. [To identify the operating system of your computer, right-click My Computer and select Properties.]

You can only submit CSB scores from computers on the ISU network. These include the computers in the Chemistry Department, those in the University computing labs, and, perhaps, the computer in your dorm room.

If the procedures described below fail, try a different computer, such as those in the Chemistry Department (labs S-9, S-13, and S-51J).

A. Windows 98 Procedure

1. Login to the ISU network

   You can use your MyISU portal ID and password with the quartz server.

2. Map Network Drive

   Right-click My Computer on the Windows desktop and select Map Network Drive... The Map Network Drive window will open.

   Note the letter designation of the selected network drive (J: in the case shown below) and enter the path to the network drive \carbon\csb. Click OK.

   ![Map Network Drive window](image.png)

   If an error message appears or if a password is requested, start over, checking to ensure that the path to the network drive is correctly specified. Importantly, use the backslash ‘\’, not the slash ‘/’, for the drive path.
If you still get an error message, repeat this step entering the path \\chem\csb. If this still doesn’t work, try a different computer, such as one in S-51J.

3. Run the grade transfer application

Select Run… on the Start menu. Enter the path to the grade transfer application Tranzfer as shown below. Note that the network drive letter (J: in this case) should be the same as that selected in step 2.

The following window will appear. Follow the instructions and exit the application when finished.
B. Windows 2000 Procedure

1. Map Network Drive

Right-click My Computer on the Windows desktop and select Map Network Drive. The Map Network Drive window will open.

Note the letter designation of the selected network drive (E:, in the case shown below) and enter the path to the network drive \carbon\csb. Click OK.

If an error message appears or if a password is requested, start over, checking to ensure that the path to the network drive is correctly specified. Importantly, use the backslash '\', not the slash '/', for the drive path.

If you still get an error message, repeat this step entering the path \chem\csb. If this still doesn't work, try a different computer, such as one in S-51J.

3. Run the grade transfer application

Select Run... on the Start menu. Enter the path to the grade transfer application Tranzfer as shown below. Note that the network drive letter (E: in this case) should be the same as that selected in step 1.
The following window will appear. Follow the instructions and exit the application when finished.